

- I. **Call to Order:** Mayor Lutitia Ford called the regular meeting of the Bryson City Council to order at 7:00 pm October 13, 2025, in City Hall.

Roll Call: The following people were present: Mayor Lutitia Ford, Ald. Jesse Laine, Ald. JR Stearns, Ald. Justin Hand, Ald. Heather Neer, PWD Cory Allen, City Secretary Cheryl Adams, APWD Kevin Sharp and visitor Ashley Anderson with the Jacksboro Herald-Gazette. Ald. Travis Rhoten was absent.
- II. Pledge of Allegiance/Invocation
- III. Guest/Visitors Comments to Council – no comments
- IV. A motion was made to approve the consent agenda including all bills as presented and minutes for September 8, 2025, Regular Meeting by Ald. JR Stearns; seconded by Ald. Heather Neer. Vote 4-0.
- V. A motion was made to approve Resolution 2025-10-13 designating the Jacksboro Herald-Gazette as the official newspaper of record for the City of Bryson by Ald. Jesse Laine, seconded by Ald. Justin Hand. Vote 4-0.
- VI. A motion was made to approve Ordinance O-2025-07 Water Rate Increase by Ald. Jesse Laine, seconded by Ald. Heather Neer. Vote 4-0.
- VII. A motion was made to approve Ordinance O-2025-08 Sewer Rate Increase by Ald. Heather Neer, seconded by Ald. Justin Hand. Vote 4-0.
- VIII. A motion was made to approve MWH Group to perform the fiscal year 23-24 and 24-25 audits and sign engagement letters by Ald. JR Stearns, seconded by Ald. Heather Neer. Vote 4-0.
- IX. City Secretary Cheryl Adams went over the final Quarterly Budget Report for fiscal year 24-25. Budgeted revenue for General Fund was over by \$4,292. Budgeted expenditures were short by \$54,604. Budgeted revenue for Water Fund was short \$18,575. Budgeted expenditures were short by \$57,671. This was mostly due to not using as much water from Fort Belknap as expected. A discussion was held on planning on spending more funds in the next fiscal year in needed projects.
- X. A discussion was held on two website service providers, Revize and MunicipallImpact. Council asked for more research to be done.
- XI. A discussion was held on the upcoming Town Hall meeting set for Saturday, Oct. 18. The Council went through various topics that may be discussed such as streets/roads and drainage, sewer system upgrades, animal control, property inspections, water quality and park upgrades/grants.
- XII. A discussion was held on lowering the speed limit on residential roads. It was also discussed to check on signs for the school zone on Boland St.
- XIII. Report from Public Works Director – PWD Cory Allen reported that soil & water samples had been taken at the irrigation site, and he is waiting for results. He also informed the Council that there will be a TCEQ dam inspection in two weeks and that

engineer Kyler Norman is researching wastewater plants similar to the City's proposed plan to get more information about it.

- XIV. Report from City Secretary – City Secretary Cheryl Adams informed the Council that the USDA Loan had been paid off. She discussed the need to create a Budget Policy and directed members to examples they could look at. She also talked about creating a Capitol Improvement Plan (CIP) Budget. She was directed to add the CIP to next month's agenda.
- XV. Motion was made to move into Executive Session for personnel matters by Ald. JR Stearns, seconded by Ald. Jesse Laine. Vote 4-0.
- XVI. Motion was made to move out of Executive Session by Ald. Jesse Laine, seconded by Ald. Justin Hand. Vote 4.0.
- XVII. A motion was made to appoint Kevin Sharp to the position of Assistant Public Works Director, with a starting salary of \$37,500, medical, dental, vision insurance, life insurance, AD&D and TMRS retirement by Ald. Jesse Laine, seconded by Ald. Heather Neer. Vote 4-0.
- XVIII. Adjournment – There being no further business before the Council, a motion was made to adjourn the meeting at 8:40 pm by Ald. JR Stearns; seconded by Ald. Jesse Laine. Vote 4-0.

Lutitia Ford, Mayor
City of Bryson

Attest _____
Cheryl Adams, City Secretary
City of Bryson